

Present: Peter Rolnick, Dana Delaware, Nabil Alghalith, Bryce Jones, Susan LaGrassa, Terry Olson, Kathryn Brammall, Adam Davis, Scott Olsen, Jennifer Thompson, Jim Pauls, Daniel McGurk, Garry Gordon, Pam Gardner, Royce Kallerud, David Hayes, James Guffey, Jana Morton

#### **CALL TO ORDER**

J. Guffey called the meeting to order on December 14, 2007 at 1:10 pm.

#### **IDENTIFICATION OF ALTERNATES & THOSE CARRYING TWO VOTES**

Carrying two votes: Pam Gardner, Scott Olsen & Jim Pauls

#### **APPROVAL OF MEETING MINUTES**

A motion was made by P. Gardner to approve the minutes with the following changes:

- 1) On page three in paragraph three, second sentence it should read "D. Delaware made a motion and T. Olson seconded the motion".
- 2) On page three under Consent Items, the motion was seconded by T. Olson.

N. Alghalith seconded the motion to approve the minutes with these changes. A vote was taken and all were in favor. Motion passed.

#### **REPORTS**

**President's Report** – The President was unavailable.

G. Gordon reported that progress had been made on the Sabbatical Process and asked if the Senate would like to for him to give an update at the meeting in January. All were in favor of adding this to the January agenda.

**Student Senate Report** – David Hayes reported that Student Senate has recently formed an Organizational Activities Fee Committee to review the current fees and expects to make a recommendation next spring. They are also working on forming a committee for the Educator of the Year. Jo Ellen Flannigan reported that after speaking with Student Senate about the committee that was formed for the Instructor Rating Process that the group was pleased with the equal representation.

J. Guffey asked that one of the students chosen for the committee be a student who is not on Student Senate and also asked that the slate be chosen as soon as possible.

**Faculty Senate Report** – J. Guffey said that several departments mentioned that they are not receiving feedback in regard to the Tenure and Promotion Review Process. A deadline had been set for November-December so that the information could be reviewed by the committee and then information back to Faculty Senate by January. D. Delaware agreed that more communication was needed from the committee. The departments would like to receive feedback from the committee and then be able to take that information brought back to the departments for final approval. S. LaGrassa suggested that someone from the Personnel Policy

Committee attend the All Chairs meeting to be liaison in regard to this discussion then that person could give feedback to Senate. Chris Maglio was unavailable for questions. J. Guffey will contact Chris to see what can be done.

J. Guffey reported that work had begun on the President's Evaluation and hoped that this could be given earlier in the spring so that a report could be presented to the Board of Governors in April as requested by the Senate last year. A suggestion was made to make the President's Evaluation an on-line document. G. Gordon mentioned that the Vice President's Evaluation was handled this way this year and that it went well and a nice report was produced. J. Guffey will check into this option.

J. Guffey asked J. Thompson about the Staff Evaluation. J. Thompson stated that Staff Council has decided that many of the staff don't have enough information to be able to evaluate the President effectively. They have decided to survey the staff about staff needs in the spring instead of participating in the evaluation of the President.

A discussion followed about the Senate reviewing the Vice President's Evaluation. J. Guffey will request a copy of the results and add this item to the January agenda.

J. Guffey then reviewed SB 4604 which covers how to handle consent items (new courses or course updates) on the agenda. It states:

**SB #4604 Faculty Senate Procedural Rules relating to the Consent Agenda and Information Items**

Whereas the Faculty Senate relies heavily on the expertise of the Undergraduate Council to make decisions relating to Truman's general education program (the Liberal Studies Program),

Be it therefore resolved that all bills, coming from Undergraduate Council in which courses (current or new) have been approved to fulfill existing Liberal Studies Program requirements, shall be placed on the Faculty Senate's consent agenda. Under consent agenda rules, any bill will automatically be considered as passed unless any voting member objects. If an objection is made, that bill will become part of the Faculty Senate's discussion agenda. If the bill involves the creation of new requirements, objectives, or outcomes for the Liberal Studies Program, that bill shall be passed through normal procedures and will initially be listed as a discussion item.

If a course has been approved by Undergraduate Council as meeting existing requirements as a "writing enhanced course," that course will be listed as an information item and will stand approved unless a motion is approved by the Senate to review the course.

This is the procedure that we will follow. It was noted that if UGC passes something but asks us to look at it for final approval, then that item would be added under Discussion Items. It would then be moved from a Discussion Item to an Action for a vote.

J. Guffey asked if there was a report on the Faculty Governance Restructuring Committee. B. Jones stated that they had been getting many emails. A model has been suggested and that they hoped to bring back some information by March 2008.

Graduate Council has given some recommendations to the committee but these recommendations would not make many changes. They would like to receive suggestions from Undergraduate Council as well. They also feel there are three issues to consider 1) Unicameral or Bicameral 2) Representation and 3) Administration on Faculty Senate.

A suggestion was made to email the faculty to get input on these issues.

Finally, J. Guffey stated that the Art and Science group will be back in January to give their report. He asked that all Faculty Senate members be present.

### **ACTION ITEMS**

**SB2107 - December Graduation List** was presented for approval of the Senate. N. Alghalith moved to approve the December 2007 graduation list with the notation that the lists may have adjustments made to them by the Registrar, Graduate Office, or Provost Office. B. Jones seconded the motion. A vote was taken and all were in favor. Motion passed.

Dates for spring 2008 Faculty Senate meetings were presented. P. Rolnick made a motion to accept the meeting dates and time. P. Gardner seconded the motion. All voted and were in favor. Motion passed.

### **DISCUSSION ITEMS**

#### **Revision of SB0607 Process for Approving Curriculum Changes Affecting Only One Discipline**

After much discussion, the following changes were made to the **Process for Approving Curriculum changes Affecting only one Department (or the School of Business)** which will replace current **SB 0607 Process for Approving Curriculum Changes Affecting Only One Discipline**. It now reads as follows:

Issues of curriculum that are proposed by and that affect a single department (or the School of Business) will have the following approval process:

- Approved by the relevant faculty as determined by that department (or School of Business)
- Approved by the chair of that department (not necessary for School of Business)
- Approved by the appropriate Dean or designee
- Approved by the Provost\*

\*At some point before approval by the Provost, the changes are reviewed by All Chairs.

P. Rolnick made a motion to move the bill to an Action Item with the current SB0607 being replaced with the content listed above. K. Brammall seconded the motion. A vote was taken and 11 voted in favor, 1 voted in favor for 2<sup>nd</sup> vote, 1 voted against, 1 voted against for 2<sup>nd</sup> vote, 2 abstained, 1 abstained for 2<sup>nd</sup> vote. Motion passed to move the bill to an Action Item.

J. Pauls made a motion to revisit this bill in one year. The motion was seconded by D. Delaware. A vote was taken and 4 voted in favor, 1 voted in favor for 2<sup>nd</sup> vote, 8 voted against, 1 voted against for 2<sup>nd</sup> vote, 2 abstained, 1 abstained for 2<sup>nd</sup> vote. Motion failed.

Upon no further discussion of this bill, a vote was taken and 11 approved, 0 voted in favor for 2<sup>nd</sup> vote, 2 voted against, 1 voted against for 2<sup>nd</sup> vote, 3 abstained, 0 abstained for 2<sup>nd</sup> vote. Motion passed to replace SB0607 with the content listed above.

A. Davis reported on the *Response to HB 213-Principles on Intellectual Diversity*. He stated that more study is needed and that there are concerns from Student Senate. He said the committee will work with Student Senate and develop a response that they can both get behind. He also mentioned that Cunningham has brought forward a new version and that the committee will need to review this new document before they develop a new response.

#### **CONSENT ITEMS**

There were no objections to the items listed. A vote was then taken and all were in favor. Motion passed.

#### **INFORMATION ITEMS**

There were no information items.

P. Gardner asked where recommendations for faculty to serve on the Instructor Ratings Committee should be sent. J. Guffey asked for names to be emailed to him.

The meeting adjourned at 2:35 pm. The next meeting will be held on Thursday, January 31, 2008 at 3:00 pm in VH 1424.