

Present: Peter Rolnick, Nabil Alghalith, Susan LaGrassa, Terry Olson, Daniel McGurk, Pam Gardner, John Bohac, Jim Pauls, Dana Delaware, James Guffey, Doug Davenport, Diane Johnson, Troy Paino, Bryce Jones, Candy Young, Kathryn Brammall, Rebecca Charles, Jo Ellen Flanagan, Lizz Esfeld and Jana Morton. Guests: Brian Cubich, Ian Lindevald

**CALL TO ORDER**

J. Guffey called the meeting to order on November 20, 2008 at 3:07 pm.

**IDENTIFICATION OF ALTERNATES & THOSE CARRYING TWO VOTES**

**Carrying two votes:** Nabil Alghalith, Pam Gardner; **Alternates:** n/a; **Votes at the table - 16**

**APPROVAL OF MEETING MINUTES**

A motion was made by P. Rolnick to approve the minutes from October 23, 2008. D. Delaware seconded the motion. A vote was taken and all were favor with two minor changes. Motion passed.

**REPORTS**

**President's Report** – D. Krueger was unable to attend but T. Paino reported on his behalf. The President has been traveling and talking with donors, alumni and board members of the Commission of Higher Education. He noted that MU has placed a freeze on hiring due to the expected shortfall in state revenue. The Board of Governors for Truman has been making plans due to this shortfall as well.

**Undergraduate Council Report** – C. Young stated that they have heard from the Curricular Commission. Reports will be in mailboxes on Friday, November 21. They will be holding two information forums and then will circulate a detailed survey. UGC has granted the Commission an extension until March 1, 2009 for the final report. She noted that the attendance policy report is on the website and ready for a vote and that a bill regarding the new bylaws for UGC will be presented to Faculty Senate in December for a vote.

**Graduate Council** – J. Bulen was unable to attend the meeting.

**MAFS Report** – K. Brammall presented a written copy of her report from the MAFS meeting. She stated that if there were any questions to contact her via email. The next MAFS meeting will be held February in Jefferson City.

**Staff Council Report** – R. Charles stated that the staff survey results are now posted on the Staff Council web page. Things of greatest concern: 1) How to improve customer service within offices on campus – they hope to add customer service training in the Staff Development Day 2) Less than ½ of the staff feel they are appreciated by other offices across campus 3) Staff Classification & Compensation Study – she stated that President Krueger talked with Staff Council and stated that they are working on finding funding. Compensation will be retroactive to July 2008 once funds are available. D. Johnson noted that staff moral is low across campus and just wondered if funds will be available soon. T. Paino responded that they are close to completing but it's been complicated with the change in presidents. The President's Staff was also not comfortable with some of the outcomes of the Fox/Lawson report and didn't want to finalize this project until some things had been worked out. They hope to have it completed by the end of this semester or possibly by the December Board of Governors meeting so that they can review it.

**At this time B. Jones and P. Gardner joined the meeting and the votes changed to 19.**

**Faculty Senate President's Report** – J. Guffey presented a copy of the final version of the Instructor Ratings Survey. The instrument is posted and students have received an email. It was noted that students may need some education on how to use the information once it's posted. Several options were discussed. It was also noted that the questions can be reviewed for possible changes before next fall.

J. Guffey reminded everyone to email J. Morton with the names of their new reps for Faculty Senate. The new reps will need to attend the December meeting at 3:00 pm so that they are aware of any old business. He's still working on reps for the Faculty Personnel Policies Committee. They hope to have the process completed by March 2009. He reminded K. Brammall and D. Johnson about the need to review the Student Conduct Code for any changes.

**ACTION ITEMS** – Nothing at this time

### **DISCUSSION ITEMS**

**5 year reviews for externally accredited programs** – T. Paino stated that if your department does external accreditation reviews then you do not have to do a 5 year review as well but your department should still present a report to Faculty Senate. The department can use the external accreditation report in lieu of a 5 year review. After some discussion it was noted per SB 4504 (rev 11/11/05) that external accreditation reviews will still be reported to Faculty Senate.

**Process for populating specific University wide committees and sub-committees** – A discussion was held and several suggestions were presented, one of the last ones being that Faculty Senate Executive Committee form committees based on need of that committee. It was also suggested that a half dozen questions be presented to Faculty Senate for a vote on how to form committees so that the Executive Committee has guidelines to go by. A final decision was not determined.

**Evaluation of Administrators** – J. Guffey noted that he is currently reviewing the instrument for the Provost's evaluation. Deans have not been evaluated since fall of 2007 which would have been for their performance of 2006. Department Chairs have been evaluated recently. T. Paino will review SB 1897 and revise it accordingly and then return it to Faculty Senate with a timeline for approval.

**Tenure & Promotion Update** – T. Paino noted that the Personnel Policies Committee is working on a timeline. The number one objective is get the process clear and then to set up guidelines. The guidelines will come to Faculty Senate for approval. The process has to go to the Board of Governors. He stated that he told the Board of Governors that this would be completed by this academic year.

**Undergraduate Council Resolution to Extend the Work of the Commission on Undergraduate Curriculum** – This was reported on by C. Young in the UGC Report above.

### **CONSENT ITEMS**

All items were approved without objection.

**INFORMATION ITEMS** - Nothing at this time.

### **ADJOURNMENT**

A motion was made by P. Rolnick to adjourn the meeting; the motion was seconded by D. Johnson. A vote was taken and all were in favor. The motion passed. The meeting adjourned at 4:35 pm.