

Present: Peter Rolnick, Nabil Alghalith, Susan LaGrassa, Terry Olson, Kathryn Brammall, Daniel McGurk, Pam Gardner, John Bohac, Dana Delaware, Lucy Lee, James Guffey, Doug Davenport, Diane Johnson, Scott Olsen, Troy Paino, Barbara Dixon, Polly Matteson, Alex Koch, Bryce Jones, Jay Bulen and Jana Morton.

**CALL TO ORDER**

J. Guffey called the meeting to order on August 28, 2008 at 3:10 pm.

**IDENTIFICATION OF ALTERNATES & THOSE CARRYING TWO VOTES**

Carrying two votes: Scott Olsen

Votes at the table - 19

**APPROVAL OF MEETING MINUTES**

A motion was made by D. Delaware to approve the minutes. P. Gardner seconded the motion. A vote was taken - 17 were favor and 2 abstained. Motion passed.

**REPORTS**

**President's Report** – B. Dixon reported that enrollment for fall is 5853. First year, first time students are down by 75 students, returning students are up by 91 students and graduate students are down by 5. An official head count will be available after the fourth week of the semester.

She also mentioned that they are still working on a formula for funding and that many of the schools are not in agreement 100%.

She also reported that the General Revenue Request for Fiscal Year 2010 and the Local Capital Budgets for Fiscal Year 2009 would be on the agenda at the next Board of Governors meeting. These can be reviewed on the Board web page.

**Provost/VPAA Report** – T. Paino reported that he's been working with the Deans to streamline the faculty search process. He noted that he's had a request from the School of Business to separate Business & Accountancy into their own departments. At this time he has no plans to act on this request. He also has had a discussion with the Deans on 5 year reviews. The Deans will be contacting the departments soon to let them know which department's reviews are due. Information about the Allen Fellowship was sent out today. Donna Liss has been hired as the new Chief Information Officer. She is interested in visiting departments about working on a strategic plan for technology. The search for a Grants Director has failed. A new search will begin soon as well as a search for a Registrar, Dean of the College of Arts and Sciences and an Assessment Specialist.

**Graduate Council Report** – J. Bulen reported that the Graduate program currently has six active programs which are all doing well. They are currently still building on assessment, working on 500 and 600 level courses and getting more Grad students involved in Study Abroad. Education will go through accreditation in fall 2010 and Music in spring of 2010.

J. Bulen then reported on the bills regarding the MAE Admissions Process. Bill 03.18.08.01 addresses the new timeline which allows those applying to the MAE to submit their application any time of the year instead of just two times a year. Bill 03.18.08.02 addresses the requirements for admission and Bill 03.18.08.03 addresses the application and determination of admission to the MAE.

After some discussion on whether Faculty Senate needed to vote to approve these changes, a motion was made by S. Olsen to place all three bills on the agenda as Consent Items. The motion was seconded by D. Johnson. A vote was taken and all were in favor. Motion passed.

**Faculty Senate Report** – J. Guffey reported that he still wasn't sure if SB 0406 – Rev 03/19/07 had been approved and signed but that we should continue to work as if it has been until a copy can be located.

The Faculty Senate web page has been updated.

The Committee for Instructor Ratings met and has 14 -15 questions ready and are possibly considering two more. The committee's next step will be get these posted on TruView so that the students can give feedback on the questions. Once feedback has been received, the committee will narrow the list of questions to four. They hope to gather the data this fall and compile it in the spring 2009. The information will then be posted so that students can access it for fall 2009.

J. Guffey reported that there is one department that still needs to complete their Tenure & Promotion proposals but that he will work with them to get this completed soon.

He noted that the Sabbatical Review Committee will be needed before we meet in September. It was decided that the same slate of people would be asked to serve again and if they were unable to, it would be up to them to find a replacement and the name should be submitted via email to J. Guffey.

**ACTION ITEMS** – Nothing at this time.

## **DISCUSSION ITEMS**

### Restructuring of Faculty Governance

#### 1) Planning & Priorities Committee Proposed Bill

D. Johnson stated that she would like to deal with the proposed bill to establish a standing planning and priorities committee. After much discussion about why this committee is needed and a mention of a similar committee with SPAC, D. Delaware suggested that a member from the Governance Restructuring Committee, a Student Senate member and a Faculty Senate member meet with Provost Paino and Michael McManis to see what can be done to combine the two committees. D. Johnson, J. Guffey and L. Esfeld will meet with them. This bill will stay a discussion item until the September Faculty Senate meeting.

#### 2) Proposed Faculty Senate Bill #1

D. Johnson proposed the following change to the Faculty Senate By-Laws on page 2, section III, part a  
III. Councils and Committees

- a. Faculty Senate shall have ~~five~~ four standing councils and committees: Graduate Council, Undergraduate Council, Budget Committee, and Personnel Policies Committee, ~~and Planning and Priorities Committee~~. The charge of each standing council or committee shall be approved by a simple majority of the voting membership of Faculty Senate. Faculty Senate may create additional standing councils or committees as needed.

S. LaGrassa proposed the following change to page 4, section V, part b, ii

V. Voting

b. The following votes are required:

ii. To ~~enact a bill or~~ approve any other Senate action – a simple majority of votes cast with the number of votes in the affirmative at least equal to two-thirds of a quorum; abstentions do not count as votes cast.

S. LaGrassa proposed the following change to page 4, section VII, part b

VII. Amendments to the Constitution and Bylaws

b. A two-thirds vote of the Senate membership or a petition of one-fourth of the electorate is required for presentation of an amendment to the electorate.

~~i. VII b. shall be waived when a petition of one-quarter of the electorate proposes an amendment.~~

J. Guffey proposed the following change to page 1, section II, part b

II. Membership

b. Any two departments may have the option of combining for the purpose of electing a single representative to Faculty Senate. When this option is selected, the entities involved will be responsible for assuring that communication between the elected representative and the electorate for that representative is sufficient. This combined representative will carry one vote ~~for each department~~. If this option is selected, it will remain in place until the next scheduled election of representatives for Faculty Senate.

P. Rolnick made a motion to move Proposed Faculty Senate Bill #1 to an Action Item. D. Delaware seconded the motion. There was no further discussion and vote was taken. 16 approved, 1 declined, 2 abstained. Motion passed.

P. Rolnick made a motion to amend Proposed Faculty Senate Bill #1 for the following sections as stated above: page 2, section III, part a; page 4, section V, part b, ii; page 4, section VII, part b. D. Delaware seconded the motion. There was no further discussion and a vote was taken. All were favor. Motion passed.

S. LaGrassa made a motion to amend Proposed Faculty Senate Bill #1 page 1, section II, part b as stated above. S. Olsen seconded the motion. There was no further discussion and vote was taken. 4 approved, 15 declined. Motion failed.

Proposed Faculty Senate Bill #1 stands as amended. The bill was moved to a vote as amended. 14 approved, 3 declined, 2 abstained. The bill passed with a 2/3 vote.

3) Proposed Faculty Senate Bill #2

**T. Olson made a motion to extend the meeting 15 minutes. D. Delaware seconded the motion. A vote was taken. 18 approved, 1 declined. Motion passed.**

**The vote count is now 18.**

After a brief discussion, a motion was made by J. Pauls to move Proposed Faculty Senate Bill #2 to an Action Item. D. Delaware seconded the motion. A vote was taken. 17 approved, 1 abstained. Motion passed.

D. Delaware made a motion to amend Proposed Faculty Senate Bill #2 page 1 – The question shall be “Should the Bylaws be amended as proposed?” Add the following two questions:

“If the Bylaws are approved, do you support the representation of Undergraduate Council as suggested?”

“If the Bylaws are approved, do you support the representation of Graduate Council as suggested?”

S. LaGrassa made a friendly motion to amend Proposed Faculty Senate Bill #2 page 1, fifth “Whereas” statement to state “submit the proposal to a faculty vote on [August 28, 2008](#)”.

D. Delaware made a motion to amend Proposed Faculty Senate Bill #2 page 2 final paragraph – remove the last paragraph.

**D. Delaware made a motion to extend the meeting 15 minutes. T. Olson seconded the motion. A vote was taken and all were in favor. Motion passed.**

After some discussion, D. Delaware made a motion to cancel is motion to remove the final paragraph of Proposed Faculty Senate Bill #2.

A vote was taken on the first two amendments to Proposed Faculty Senate Bill #2. All were in favor. Motion passed.

**The vote changed to 19.**

A vote was taken on Proposed Faculty Senate Bill #2 as amended. 17 approved, 2 declined. Motion passed.

After a short discussion regarding the voting list and appeals process, a voting list was presented for vote. It was agreed that the Faculty Senate President and Pro Tem and the Provost would serve on the appeals process for those who may have been left off the voting list. A motion was made by B. Jones and seconded by P. Gardner to approve the voting list for approval of Restructuring of Governance. A vote was taken and all were in favor. Motion passed.

**Due to lack of time, the remaining items under Discussion (listed below) will be placed on the agenda for the special meeting which will be held next Thursday, September 4. The location will be determined and members will be notified via email as soon as possible.**

Tenure & Promotion – SB 0406

Update on Intellectual Diversity Policy

Resolution on Faculty Collaboration and Shared Governance

**CONSENT ITEMS - All items were approved without objection.**

SB 0908 - MAE Admissions Process – Bill 03.18.08.01; Bill 03.18.08.02; Bill 03.18.08.03

**INFORMATION ITEMS** – Nothing at this time.

**ADJOURNMENT**

A motion was made by P. Gardner to adjourn the meeting; the motion was seconded by K. Brammall. A vote was taken and all were in favor. The motion passed. The meeting adjourned at 5:29 pm.