

Present: Tom Marshall, Ray Barrow, John Bohac, Cynthia Cooper, Bryce Jones, Dana Delaware, Lucy Lee, Diane Johnson, Kit Hadwiger, David Gillette, Chris Maglio, Chet Breed, Jeremy Houser, Kathryn Brammall, Daniel McGurk, James Guffey, Brian Kubin, Mike Ashcraft, Peter Rolnick, Candy Young, Sal Costa, Joan Mather, Troy Paino, Terry Olson, JoEllen Flanagan, Isaac Robinson, Michael Kelrick, Priscilla Riggle, Ian Lindevald and Jana Morton.

#### **CALL TO ORDER**

J. Guffey called the meeting to order on September 24, 2009 at 3:05 pm.

#### **IDENTIFICATION OF ALTERNATES & THOSE CARRYING TWO VOTES**

Carrying two votes: Kit Hadwiger, Ray Barrow

Alternates: 2

Votes at the table: 25

#### **APPROVAL OF MEETING MINUTES**

A motion was made by R. Barrow to accept the minutes. S. Costa seconded the motion. A voice vote was taken and all were in favor. Motion passed.

#### **REPORTS**

**President's Report** – T. Paino gave a brief report on the President's health. He then reported that enrollment for fall is down by about 100 students and they feel this is in part due to the large graduating class in December 2008 and May 2009, around 1600 students. First year numbers are up but not enough to compensate. This is equal to about \$400,000 loss. Scholarships are up but overall revenue is down. The Budget Committee met and has put together a task force who will work on recommendations on how we can prepare for 2012 when funds become unavailable. We have a good first year class but at this time we are unsure of retention. T. Paino gave an update on the virus. He stated that season flu shots are being given now but the H1N1 is not available until later. Students must be able to show that they are a resident of Adair County in order to receive the shot and most are unable to do this. He did note that our University hasn't been hit as hard as other Universities and Colleges.

C. Young gave a brief update on the Curriculum Commission. She stated that forums are being set up and a "draft" survey will be available to all faculty. The survey will look at three things 1) common elements to put with any plan that we adopt 2) strength of support for the models 3) ask you to rank the models. They also hope to get feedback of areas and that we will be able to vote within the next month if the survey goes well. Once the survey is complete, they will be able to move forward with implementation studies and the cost next spring. The forums are set for Monday 2:30-4:00 pm, Tuesday 3:00-4:30 pm and Wednesday 10:30 am-noon.

**Faculty Senate President's Report** – J. Guffey offered a reminder and thanks to all departments for the names for the Sabbatical Review Committee. This will be followed up with an email vote and the final names forward to the Provost Office.

He noted that the President and Provost have both reviewed the Provost Evaluation instrument (see handout) and have approved it. They do ask that we add one question to the instrument: (#2 on the handout) *supports and promotes the core values of the university*. A vote was taken and all were in agreement. J. Guffey then asked if we should offer the evaluation on-line again. A vote was taken and all were in agreement. The evaluation will be sent out around October 1<sup>st</sup>.

Nominees are still needed from each department for the Tenure Ballot. Nominees will be added to the ballot by school then a vote taken for one from each school.

A sub-group of the Board of Governors is still working on the timeline and process for the President's Evaluation.

MAFS meeting will be held in two weeks. C. Young, K. Brammall and J. Guffey will be attending.

**ACTION ITEMS – none at this time.**

### **DISCUSSION ITEMS**

**SB 0709 Resolution on Departmental Tenure/Promotion Guidelines** – The Personnel Policies Committee met at the beginning of the fall semester. T. Paino provided the department guidelines for their review. They were to see if the guidelines aligned with the Teacher/Scholar Model. All members agreed that they did align. The committee is now asking for Faculty Senate to approve these guidelines so that the Provost can move forward with the process. After some discussion a friendly amendment was made to change in the resolution the word “guidelines” to “evaluation criteria”. B. Jones made a motion to move SB 0709 to an Action Item. D. Delaware seconded the motion. A vote was taken and all approved. Following no further discussion, a vote was taken and all approved SB 0709. Motion passed. T. Paino noted that a copy of the department guidelines will be kept in each Dean's office for reference.

**SB 0609 DS 120 Introduction to Disability Studies – NEW** – After a brief discussion, D. Delaware made a motion to move this to an Action Item. C. Breed seconded the motion. A vote was taken and all approved. Following no further discussion, a vote was taken to approve SB 0609 and all approved. Motion passed.

**Instructor Ratings Committee Report** – J. Guffey presented a handout and reported that the student response was less than 20%. He also noted that the committee had a few changes they would like to make. After an extended discussion, it was agreed to allow members to discuss this with their departments. The committee will also review these options and then bring back more information at the October meeting.

**SB 0409 IDSM 350 Independent Study: SIC – NEW** – After a brief overview by M. Kelrick, T. Marshall made a motion to move this to an Action Item. D. Delaware seconded the motion. A vote was taken and all approved. After a discussion on a request to remove “independent study” from the course name, a friendly amendment was made to change it. The amendment is as follows – “We approve of this course (SB 0409) and request that the title be changed to “Student Initiated Course Preceptor: ” with the name of the course to follow, removing “Independent Study”. A vote was taken to approve SB 0409 with this change and all approved. Motion passed.

**SB 0509 IDSM 351 Components of Global Health - NEW** – After a brief overview by M. Kelrick, B. Jones made a motion to move this to an Action Item. C. Breed seconded the motion. A vote was taken and all approved. After a brief discussion, D. Delaware called for the question. A vote was taken to approve SB 0509 and all approved. Motion passed.

**CONSENT ITEMS** – All approved with no discussion.

**INFORMATION ITEMS** – All noted with no discussion.

**ADJOURNMENT**

B. Jones motioned to adjourn. D. Delaware seconded. Meeting adjourned at 5:00 pm.  
The next senate meeting will be held October 22, 3:00pm in SUB Conference Room 3000.

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