



COURSE UPDATE FORM

Form must be completed at the School level and received by the Provost & Vice President's Office by **March 31** for changes effective the following Spring Semester and **September 30** for changes effective the following Fall or Summer Semesters.

1. Course: SSM / Psyc / 437
(School) / (PREFIX) / (Course #)

2. Course title at present: Attachment Theory

3. Check all the attributes that CURRENTLY apply to this course:

Essential Skills

- Elementary Functions
- Freshman Writing
- Personal Well-Being
- Speech
- Statistics

Modes of Inquiry

- Aesthetic – Fine Arts
- Aesthetic – Literature
- Historical
- Mathematical
- Philosophical/Religious
- Scientific – Life
- Scientific – Physical
- Social Scientific

Interconnecting Perspectives

- Foreign Language
- Intercultural
- JINS

Other

- Writing-Enhanced
- General Honors
- MO Statute
- LAS

4. Please check which course characteristics/attributes you request to change and list the action requested in the boxes below. To change a course number, complete the New Course Approval Form.

Title ¹	<input type="checkbox"/>	Catalog Description	<input type="checkbox"/>	Writing-Enhanced ⁵	<input checked="" type="checkbox"/>
Credit Hours	<input type="checkbox"/>	Prerequisites	<input type="checkbox"/>	Missouri Statute ⁶	<input type="checkbox"/>
Level ²	<input type="checkbox"/>	Co-requisites	<input type="checkbox"/>	General Honors ⁷	<input type="checkbox"/>
LAS Designation ³	<input type="checkbox"/>	Registration Restrictions ⁹	<input type="checkbox"/>	Inactivate This Course ⁸	<input type="checkbox"/>
Repeatable Status	<input type="checkbox"/>	Schedule Type	<input type="checkbox"/>	Reactivate This Course	<input type="checkbox"/>
Instructors	<input type="checkbox"/>	LSP Designation ⁴	<input type="checkbox"/>	Teach as May Interim class ¹⁰	<input type="checkbox"/>
Make Online	<input type="checkbox"/>	Grading Option	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Make Hybrid	<input type="checkbox"/>				

Explanation:

¹If you intend to change the course title, you must provide a Transcript Title of no more than 30 characters, including punctuation and spaces. If the full title is different from the Transcript Title, please provide that as well. Transcript Titles appear on students' transcripts and the full title will appear in the General/Graduate Catalog.

²"Level" is defined as either "undergraduate" or "graduate."

³Whether or not the course counts toward the 63-hour Liberal Arts and Sciences graduation requirement.

⁴If you intend to change the LSP Designation, you must attach an explanation of how the course fits the Essential Skill, Mode of Inquiry, or Interconnecting Perspective Outcome Statements. Contact the Director of Interdisciplinary Studies if you desire assistance.

⁵Attach the Proposal Form for Template Writing-Enhanced Courses and appropriate accompanying materials. If the course does NOT fit a template, explain in what way it should be considered writing-enhanced. Contact the Director of Interdisciplinary Studies if you desire assistance.

⁶Explain how the course fits the Missouri Statute Requirement in the space provided above.

⁷Explain how the course fits the General Honors attribute in the space provided above.

⁸"Inactivate" means the course will no longer be offered and will be deleted from the Catalog, but may be offered again sometime in the reasonable future.

⁹“Registration Restrictions” are defined as class level restrictions (freshman, sophomore, etc.) or major or minor restrictions on enrollment.

¹⁰To teach a regular Spring or Fall semester class as a 3-week May Interim course, a REVISED syllabus showing how the 3-week course will be taught must be attached (include class meeting days/times).

NOTE: If text does not fit in box, please use an attachment.

5. Change FROM (example: “2 credit hours”):

From WE ~~2 credit hours~~

6. TO (example: “3 credit hours”):

not WE

7. Please provide an explanation of why the change is desired. If an LSP element is being added to the course, please also respond to the outcomes for that element. Use a separate sheet if necessary.

Classes too large to have them be WE.

8. Year and semester these changes are to commence (see deadlines at top of form): SP '09

9. Please list any changes to major and/or minor requirements caused by the requested changes. Include an updated copy of the major or minor with the new course listed:

Approvals:

a) Approved by Department Chair: Robert Tizer Date: 9/8/9 n/a

b) Approved by Dean or designated Associate Dean: Jonathan C. Berry Date: Sept. 15, 2009

c) Date Approved by Minor and/or Major Oversight Committee (if applicable): n/a

Committee: _____ Date: _____

_____ **SEND TO PROVOST & VPAA OFFICE** _____

d) Other Required Signatures:

International Education Abroad Courses Only:

n/a

Approved by Director of Center for International Education:

_____ Date: _____

General Honors Courses Only:

n/a

Date approved by General Honors Committee: _____

JINS, Intercultural, and Writing-Enhanced Courses Only:

n/a

Approved by Director of Interdisciplinary Studies:

_____ Date: _____

Graduate-Level Courses Only:

n/a

Approved by Dean of Graduate Studies:

_____ Date: _____

Date approved by Graduate Council: _____

For LSP, Missouri Statute, General Honors, and Writing-Enhanced Courses, Courses Affecting More Than One Discipline or of University-wide Significance, or selected LAS courses:

n/a

Date approved by Undergraduate Council: information item 10-1-09 de

Date approved by Faculty Senate: information item 10-22-09 kay

e) Approved by the Provost and Vice President for Academic Affairs:

_____ Date: _____

f) Approved by the President (for LSP and interdisciplinary courses only):

n/a

_____ Date: _____