

DATE: September 24, 2009
TO: Ralph Cupelli – Provost Office
FROM: Faculty Senate
RE: SB 0409 - changes to course name

Friendly amendment is as follows – “We approve of this course (SB 0409) and request that the title be changed to “Study Initiated Course Preceptor: ” with the name of the course to follow, removing “Independent Study”. A vote was taken to approve SB 0409 with this change and all approved.



NEW COURSE APPROVAL FORM

Form must be completed at the School level and received by the Provost & Vice President's Office by **March 31** for new courses effective the following Spring Semester and **September 30** for new courses effective the following Fall or Summer Semesters. (For study abroad courses, complete the Study Abroad Approval Form instead.)

(Check the appropriate box)

1. Course: OIS / IDSM 100-199 200-299 300-399 400-499 500-599 500G-599G
 600G-699G

(School) / (PREFIX) / (Requested course level – Provost & VPAA Office will assign the actual course number; previously used numbers cannot be reused.)

P&VPAA use only
New Course #: 350

Registrar's use only
CIP Code: _____

2. Proposed transcript title (30 characters maximum, including punctuation and spaces). This will appear on student transcripts.

I N D E P E N D E N T S T U D Y : S I C

3. Full course title, if different from above. This will appear in the Catalog:

Independent Study: Student Initiated Course

4. Credit Hours: 1-3 5. Lecture Hours: _____ 6. Recitation Hours: _____
7. Lab Hours: _____

8. Level: Undergraduate Graduate

9. Year and semester requested to begin offering (see deadlines at top of form): 200960

10. Anticipated number of sections offered each semester: Spring | Summer | Fall | Interim

Every Year Alternate Years

11. Can course be repeated for credit applicable toward the degree? Yes No

If "Yes," how many total hours? 99 (use "99" if unlimited)

12. Approved instructor(s): Faculty Mentor of a student teaching a student initiated course (SIC) or other qualified faculty member

13. Grading option: A - F Pass/Fail

14. Schedule type:
 Classroom/Lecture Independent Study Studio
 Combined Lecture/Lab Extension Internship
 Laboratory Field Experience Online
 Lecture/Studio Advanced Placement Hybrid (online & other)

15. Course description (this will appear in the catalog):

This course is used to help students who are teaching an approved student initiated course (SIC). It supports the student's work in designing and conducting course activities and assignments and participating in the SIC as both a student and teacher. With the help of the SIC Faculty Mentor this course is tailored to meet the needs of each student. (NOTE: NOT TO BE LISTED IN THE ONLINE OR PRINTED CATALOG; LISTED IN BANNER CATALOG ONLY.)

16. Prerequisites (Be sure to list required minimum grade levels of the prerequisites if appropriate, such as "BIOL 106 with a grade of "C" or higher." If no grade prerequisite is listed, "D" will be the default):

NOTE: Students initially were to enroll in their own SIC. However Blackboard does not permit a student in a class to also be treated as an instructor and use the instructor functions. By creating IDSM 350, the SIC student-instructor has access to the needed instructor functions of Blackboard for their SIC. The course credit should reflect the student's teaching and learning experiences in the SIC. The student cannot earn

Credit for the SIC and IDSM 350 simultaneously.

Student has an approved student initiated course (SIC)

17. Co-requisites (these are courses that are taken concurrently):

None

18. Registration restrictions (restrictions on specific degrees, majors, or class level in order to enroll in the course):

Student must be instructor of a SIC.

19. Enrollment: Minimum Desired Maximum
(at least 15)

20. Will this course be required or used as an elective in a major or minor program? Yes No

If "Yes," which major/minor and how? Please include an updated copy of the major or minor with the new course listed.

21. If this course is being proposed for inclusion in the Liberal Studies Program, check the appropriate element(s) below.

Essential Skills

- Elementary Functions
- Freshman Writing
- Personal Well-Being
- Speech
- Statistics

Modes of Inquiry

- Aesthetic – Fine Arts
- Aesthetic – Literature
- Historical
- Mathematical
- Philosophical/Religious
- Scientific – Life
- Scientific – Physical
- Social Scientific

Interconnecting Perspectives

- Foreign Language
- Intercultural
- JINS

22. Is this course being proposed as Writing-Enhanced? Yes No If "Yes," please attach the Proposal Form for Template Writing-Enhanced Courses and appropriate accompanying materials. Contact the Director of Interdisciplinary Studies if you desire assistance.

23. Is this course being proposed as meeting the Missouri Statute Requirement? Yes No

24. Is this course being proposed as General Honors? Yes No

25. Will this course count toward the 63-hour Liberal Arts and Sciences graduation requirement? Yes No

26. With the creation of this course, what course(s) will be removed from the General/Graduate Catalog? Attach a completed Course Update Form for each course that is requested to be removed.

NA

Will the new course be equivalent to the removed course(s)? Yes No

27. Facility requirements for scheduling purposes. Type of room: Determined by the SIC

Special equipment, including estimated costs: _____

28. Additional library acquisitions required for the course, including estimated costs:

None

29. Textbook and material requirements for students, including estimated costs:

None

30. Special fees for students: None

31. Additional faculty and/or staff required to offer this course, including estimated costs:

None

32. What are the course's learning objectives?

Determined by the SIC.

33. Please list the OUTCOMES for any Essential Skill, Mode of Inquiry, Interconnecting Perspective, Writing-Enhanced, General Honors, Missouri Statute, or Liberal Arts and Sciences element(s) this course will fulfill.

Determined by the SIC.

****PLEASE ATTACH AN ILLUSTRATIVE SYLLABUS OUTLINING THE REQUIRED COURSE CONTENT.****

a) Approved by Department Chair: _____ Date: _____

n/a

b) Approved by Dean or designated Associate Dean: _____

Date: AUGUST 26 2009

MICHAEL V. KEURICK
DIRECTOR OF INTERDISCIPLINARY STUDIES

c) Date Approved by Minor and/or Major Oversight Committee (if applicable):

n/a

Committee: _____ Date: _____

d) Other Required Signatures:

General Honors Courses Only: n/a
Date Approved by General Honors Committee: _____

JINS, Intercultural, and Writing-Enhanced Courses Only: n/a
Approved by Director of Interdisciplinary Studies:
_____ Date: _____

Graduate-Level Courses Only: n/a
Approved by Dean of Graduate Studies:
_____ Date: _____
Date approved by Graduate Council: _____

For LSP, Missouri Statute, General Honors, and Writing-Enhanced Courses, Courses Affecting More Than One Discipline or of University-wide Significance, or selected LAS courses: n/a
Date approved by Undergraduate Council: 9/3/09 dl
Date approved by Faculty Senate: 9/24/09 Jm

e) Approved by the Provost and Vice President for Academic Affairs:

_____ Date: _____

f) Approved by the President (for LSP and interdisciplinary courses only):

n/a

_____ Date: _____