

**Graduate Council**  
November 19, 2003 Minutes

A regular meeting of the Graduate Council was held November 19, 2003 at 3:30 p.m. in the SUB Governor's Room. Members present were:

<b>Jay</b>	<b>Bulen</b>	Fine Arts (Music)
<b>Victoria</b>	<b>Clark</b>	Student (Accountancy)
<b>Paula</b>	<b>Cochran</b>	Human Potential and Performance (Communication Disorders)
<b>Maria</b>	<b>Di Stefano</b>	Dean of Graduate Studies
<b>Laura</b>	<b>Fielden</b>	Science (Biology)
<b>Chris</b>	<b>Maglio</b>	Education (Counseling)
<b>Wendy</b>	<b>Miner</b>	Education (Education)
<b>Sue</b>	<b>Pieper</b>	Special Guest
<b>Fontaine</b>	<b>Piper</b>	Human Potential and Performance (Communication Disorders)
<b>Lauren</b>	<b>Rea</b>	Student (Accountancy)
<b>Jeff</b>	<b>Romine</b>	Business and Accountancy (Accountancy)
<b>Sally</b>	<b>West</b>	Social Science (History)
<b>Stephen</b>	<b>Wynn</b>	Library
<b>Candy</b>	<b>Young</b>	Special Guest

Jay Bulen, Chair, opened the meeting.

**Approval of October 15, 2003 minutes**      **Motion**, approve as written: J. Romine. **Second:** S. West. **Approved.**

**Discipline-based Assessment**  
**(C. Young)**

Dr. Young presented information and a website describing Truman's discipline-based assessment tools. This website has been prepared for use during Truman's upcoming NCA/HLC re-accreditation. The information on the website was culled from each discipline's most recent five-year review document. Discipline faculty will be able to submit new information and changes to the information that exists on the website. A draft version of a curriculum matrix template was distributed to the council. This template will probably be circulated by the Vice President for Academic Affairs to campus faculty to be used to describe the curriculum in a standard assessment language.

**Executive Committee Report**  
**(J. Bulen)**

No Executive Committee meeting.

**Graduate Dean's Comments**  
**(M. Di Stefano)**

Dr. Di Stefano distributed the fall 2003 graduate enrollment data (compiled by the Graduate Office, not official CBHE data). She also distributed the graduate sections of the most recent degrees granted report.

**Bill #0104: Fall 2003 Graduation List**

Two students on the graduation list will be moved forward to May commencement. **Motion**, approve as amended: J. Romine. **Second:** P. Cochran. **Approved.**

**Assessment of Graduate Programs**  
**(J. Bulen)**

Drs. Bulen and Romine distributed updated/revised objectives and outcomes for the music and accountancy programs. The other programs will continue to work on their objectives and will forward their most recent version to the graduate office by January 14, 2004 to be copied for the January 21, 2004 meeting.

**Other Business**

None.

**Adjournment**

The meeting was adjourned at 5:10 p.m.